# Dear valued customers

## COVID-19 safety precautions and considerations —

As a bank, we will work to provide essential banking to support our customers' everyday life and business through these challenging times.

As we rise to meet these challenges, the health and safety of our customers remain our top priority. With that in mind, we have implemented measures in order to avoid the "Three C's"; closed spaces, crowded places and close-contact settings.

We also would like to kindly ask our customers to consider the below actions in order to minimize the spread of the COVID-19.

## When visiting a branch

### **Social Distancing**



We are limiting the number of customers permitted in our branch at one time so you may experience longer than normal wait times.

### Masks and temperature checks



Please consult your bank prior to your visit for any urgent services you may need to perform when feeling sick.

## Other banking options

- Please refrain from visiting a branch on dates that are expected to be crowded.
- Please consider using other channels available to you, such as online & ATM services and call center.
- Especially for property tax payments, we highly recommend customers use ATM or online services when "Pay-easy" mark is on the invoice.

### **Expected crowded dates in June 2021**

the expected crowded dates.

SUN.	MON.	TUE.	WED.	THU.	FRI.	SAT.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

#### Services available as usual

**Deposits and** withdrawals of ordinary account

**Cancellation of** time deposits, investment trust etc.

-Transfer funds -Taxes and utility bill payments

> Request to withdraw certain coins

**Depositing** money into a time deposit account

Services for you to kindly reconsider

performing on crowded dates

Notice of amendment and bank statements

Reporting of lost items

-Issuance of new passbook and card -Magnetic malfunction of

Help with borrowing loans

and banknotes

Opening and

closure of

accounts

**Property** accumulation products

Money exchange

\* Please ask the bank or check its website for the details of transaction handled.

card

\* Please consult the bank for your specific reasons of the needed transaction.



